



Posture &
Mobility
Group

PMG Annual General Meeting 2023

23 OCTOBER 2023

Via TEAMS

MINUTES

Chair: Nathan Robson (NR); **Treasurer:** Pam Harper (PH); **Minutes:** Lisa Thompson (LT) PMG Manager

(Members: 36 in total. Quorum: “the quorum for general meetings shall be the greater of 1% or 25 members”. Therefore, the meeting was quorate.)

1. **Apologies for absence** received from Helen Nelson
2. **Minutes from PMG AGM 2022:** There were no matters arising.
Susan Hillman proposed acceptance of the 2022 Minutes as being an accurate record, seconded by Pam Harper. Minutes approved.
3. **Trustees’ Review – NR**
 - i. PMG’s sole source of income is the annual conference:
 - PMG continues to recover from 2 years without a conference which significantly impacted funding reserves
 - The successful 2023 conference has helped boost reserves.
 - ii. 2023 staff changes: Lisa Thompson has joined and is job-sharing with Olwen Ellis (OE) until OE’s retirement at the end of the year.
 - iii. The Executive Committee:
 - has been increased to 8 members
 - is still looking for a vice chair within this group
 - Susan Hillman’s term as a trustee on the Executive Committee ends at this AGM after many years of fantastic input – NR noted that PMG will be sad to see her go but wished her luck in her future endeavours.
 - will be looking to recruit someone from Conference, Education and Communications Committee onto Executive to fill the space created by Susan Hillman’s departure.
 - iv. Conference, Education and Communications (CEC) Committee:
 - Helen Critten-Rourke (HCR) remains overall CEC chair but will be stepping down from this position after next conference in 2024.
 - A conference management team has been created consisting of Programme Lead, Logistics Lead and Exhibition Lead, with one of these being the overall CEC Chair when HCR steps down.
 - Currently finalising the appointment of 2 new people to CEC.

- iv. Creation of a Finance Committee to ensure that the best interests of PMG are being considered from a financial perspective:
 - to include Chair from Executive, Treasurer, and the conference management team.
 - The inaugural meeting is still to take place.
- vi. PMG remains active in its areas of interest with members representing PMG directly, or the wider wheelchair service community in various national committees/groups.
- vii. PMG has a Strategy Meeting for its trustees and committee members planned for early 2024. This will look at priorities for the next few years.

4. Treasurer's report – PH

- i. 2022 was another difficult year for PMG after 2 years without a conference taking place.
- ii. Following the 2022 Conference there were sufficient reserves at the end of the financial year to continue with the 2023 event.
- iii. On behalf of PMG trustees and staff, PH thanked the staff of Telford International Centre for the understanding way they assisted with our financial management over this difficult period.

Lorna Tasker proposed acceptance of the 2022 Annual Report and Financial Statement. Portia Watson seconded. Accounts approved.

5. Date of next meeting

Provisionally agreed to be Monday 21 October 2024 online.

With thanks to Paul Hewett for acting as host for the AGM and webinar.